



# **GHANA SCOUT ASSOCIATION**

**MINUTES OF SPECIAL GENERAL MEETING OF THE NATIONAL SCOUT COUNCIL  
HELD AT GHANA SCOUT ASSOCIATION NATIONAL HEADQUARTERS - ACCRA  
ON 21<sup>ST</sup> APRIL, 2018**

**Start Time: 09:25 am**

**End Time: 1:38 pm**

## **AGENDA**

1. Opening prayer
2. Purpose of gathering
3. Rules of procedure
4. Confirmation of previous minutes and updates of assignments
5. Adoption of GSA youth programme
6. AGM
  - a. Rules of Procedure for AGM
  - b. Elections
    - i. Profile of candidates
    - ii. Nomination
  - c. Appointment of Election Committee
  - d. General discussion on upcoming AGM
  - e. Consideration of resolutions

## **ATTENDANCE**

The total attendance was 26

### **Present:**

<b>Area/Name</b>	<b>Position [District/Region]</b>
1. Jerry Aikins	Deputy Chief Scout
<b>National Headquarters</b>	
2. Gregory Manful	Chief Commissioner
3. Louis Okyere Anopong	Deputy Chief Commissioner
4. Johnathan Askia	Property Commissioner
5. Ahmed Issaka	Youth Programs Commissioner
6. Eric Otoo	Training Commissioner
7. Abraham Nyankpen	Executive Commissioner
<b>Ashanti Region</b>	
8. Raihana Ibrahim	Regional Commissioner
9. Benjamin Alhassan Akasui	Deputy Regional Commissioner
10. Obeng Yaw Boateng	District Commissioner
11. Eric Alikpe A. Mawuli	Deputy District Commissioner

**Brong Ahafo Region**

- 12. Zakaria Abubakari
- 13. Suglo Lambert
- 14. Rita Bommo

Deputy Regional Commissioner  
Deputy District Commissioner  
District Commissioner

**Northern Region**

- 15. Braima Mahama
- 16. Fuseini Umar Farouk
- 17. Bawa Ibrahim

Regional Commissioner  
Deputy District Commissioner  
District Commissioner

**Western Region**

- 18. David B.K. Arthur
- 19. Nicholas Ying-Urah
- 20. Joseph Atari Arthur

Regional Commissioner  
District Commissioner  
Deputy District Commissioner

**Volta Region**

- 21. Adjei Cyril Sena

District Commissioner

**Greater Accra Region**

- 22. Joseph Atiase K.
- 23. Seth Mensah
- 24. Holly Boadi

Regional Commissioner  
Deputy Regional Commissioner  
District Commissioner

**Upper West Region**

- 25. Issahaque Suleman

Regional Commissioner

**Observer**

- 26. Jemima Nartey

Vice Chair World Scout Committee

**1. Opening Prayer/Call to order**

The Deputy Chief Scout called the meeting to order by at 09:25am on April 21, 2018. All members re-affirmed the Scout Promise.

**2. QUORUM CHECK AND INTRODUCTION OF ATTENDEES**

The Deputy Chief Scout welcomed all members to the meeting. Members present introduced themselves by name, position, area and region.

**3. PURPOSE OF GATHERING**

The Deputy Chief Scout invited the Chief Commissioner to inform the house of the purpose of the meeting. The Chief Commissioner said that, the purpose of the meeting is to plan a better way to have a successful elective AGM. He further mentioned that, the email sent by the Regional Director of the World Scout Bureau, Africa Support Centre will be considered.

**4. ADOPTION OF GSA YOUTH PROGRAMME**

The Chief Commissioner acknowledged the support of the World Scout Bureau, Africa Support Centre in coming out with this work. He then took the house through the revised Youth Program handbook for GSA for the various sections. He informed the house of the urgency of the need for the review of the Youth Program and the importance to align it to meet the WOSM current standard. The introduction of new badges introduced in the books for all the sections as well as the use of characters from the jungle book story will improve upon the quality of its users.

Obeng Yaw Boateng suggested that, resources for people with special needs be included in the Youth Programme for GSA to cater for the needs of such persons. Eric Alikpe Mawuli suggested that there should be resources that should be added to the handbook so that it will serve as a guide for those who want to learn to read and speak the English language.

In response, the Chief Commissioner mentioned that, most of these are addressed in the revised youth programme books and cited example as the education on the of brailles. He added that, there can be more emphasis on the other areas when they are being revised again in line with WOSM standards.

After taking members through the various sections of the youth programme, the revised Youth Programme for the four sections were adopted for use by GSA.

**Moved**  
Chief Commissioner

**Seconded**  
Issahaque Suleman

## 5. AGM

### a. General Discussion on upcoming AGM

#### b. Rules of Procedure

The following were adopted to be the Rules of Procedure for the 2018 AGM;

- i. Members who are Scouts shall wear Class 'A' Scout Uniform*
- ii. Sixteen members shall form a quorum at this SGM*
- iii. Other Business will be handled per Article 7.4.c, and 7.6a & 6b*
- iv. Decision will be made by majority of votes*
- v. Chairman will rule on issues that will prevent or is preventing the meeting from staying on track*
- vi. Motion shall be presented in writing and read*
- vii. Members will be appropriately confrontive, candid and open, unifying and upgrading on issues.*
- viii. Decisions will be by votes except votes that require for elections with secret ballot papers.*

**Moved**  
Eric Otoo

**Seconded**  
Ahmed Issaka

#### c. Elections

##### i. Profile/Criteria for Candidates

The following were adopted as the criteria all candidates must meet in order to be nominated to contest for the positions of Chief Commissioner and Deputy Chief Commissioner.

- i. Proof of active membership of GSA for the last three (3) years.*
- ii. Candidate recommendation from the Regional Scout Council or National Executive Committee based on where the candidate registered from.*
- iii. Candidate Scouting profile*
- iv. Candidates Public profile*
- v. Appraisal for the last three (3) years*

**Moved**  
Gregory Manful

**Seconded**  
Issahaque Suleman

##### ii. Nomination

For one to be nominated or recommended for the election for the position of CC or DCC, the Regional Scout Council or National Executive Committee must ensure the person meets all the criteria above.

As the next step, the candidate can then request for the application forms from the Electoral Committee which will be sent by email to the nominee to be filled and submitted to the Electoral committee via the NHQ.

The following timelines were agreed for the opening and closing of nominations for the positions of CC and DCC;

**1<sup>st</sup> – 10<sup>th</sup> May, 2018** for opening and closing of nominations

**19<sup>th</sup> May, 2018** for the Electoral Committee to check nominations filled to ensure they meet all the set criteria.

**26<sup>th</sup> May, 2018** for presentation of qualified candidates for the elections for the CC and DCC.

**Moved**

Ahmed Issaka

**Seconded**

David Arthur

**iii. Elections Committee**

The following were nominated to serve on the Elections Committee with the terms of reference below;

1. Issahaque Suleman (Upper West Regional Commissioner)
2. David B.K Arthur (Western Regional Commissioner)
3. Benjamin A. Akasui (Deputy Ashanti Regional Commissioner)

An official from the Electoral Commission of Ghana will be invited to specifically conduct the elections to ensure neutrality.

**Terms of Reference**

1. Coming out with an application form for the election of CC and DCC
2. Receiving of all nomination papers after close of nomination filing
3. Meeting on 19<sup>th</sup> May, 2018 at the NHQ to check all nomination papers filed to determine those who meet all the set criteria.
4. Present nominations of persons qualified to stand for elections as CC and DCC on 26<sup>th</sup> May, 2018.
5. Hand over ballot papers with photographs of candidates for the elections of CC and DCC to the Electoral Commission of Ghana official.

The committee will be given administrative support by the Executive Commissioner during their work. They will also be supported by the NHQ with resources they may need for their work.

The above decision on Elections Committee and Terms of Reference were unanimously agreed by the Council.

Jemima Nartey suggested that we upload these decision on our social media and website by way of making it public and transparent.

**General discussion on AGM**

The Deputy Chief Scout informed the council that he has the intention of contesting for the position of the Chief Commissioner and the NEC is aware so he would like to be seek permission to leave whiles the Council concludes the meeting.

The Chief Commissioner then assumed the role of the Chairperson of the Council for the remainder of the meeting. The Chief Commissioner asked the house if they had any suggestions for the situation should the Deputy Chief Scout decide to contest in the elections as he cannot contest the elections and chair the AGM as well.

It was agreed that, since the Deputy Chief Scout is not clear to Council on whether or not he is contesting for the elections, steps should be taken by NEC after 10<sup>th</sup> May, 2018 to get someone to chair the elective AGM.

The meeting decided that, Rev. Frank Lartey of the National Youth Authority will be a good replacement if he accepts to chair the elective AGM in May 2018 whiles Council takes steps to get a substantive person for the role should the Deputy Chief Scout part take in the elections. Mr. Richard Iyaya from Kenya Scout Association was also considered to be a good replacement to chair the AGM in May 2018 should Rev. Frank Lartey turn down the invitation. Mr. Richard Iyaya's involvement is to be communicated to the Regional Director of the Africa Support Centre of World Scout Bureau for advice.

The meeting nominated Jemima Nartey, Eric Otoo and Braimah Mahama to meet with the Deputy Chief Scout to engage him in a discussion as soon as possible for him to confirm his decision to enable the Council take the necessary steps.

**d. Consideration of resolution**

- GSA adopts revised Youth Programme for the various sections.
- Pictures of candidates on the ballot sheets
- Each region should select three representatives to cast their votes on behalf of the region. Every region has three votes. If there is one person representing the region, he/she is equally entitled to three votes. Each voter in a group will be given one ballot sheet to vote
- Recommendation will be by the NEC and Regional Scout Councils as the case may be for where the nominee applied for membership.
- After the recommendation, the nominees informs the Election Committee and forms are emailed to the nominee by the Election Committee. After filling the forms they are returned to the Election Committee via the NHQ.
- Electoral Commission of Ghana staff to be in charge of the elections
- NEC to take steps to get Rev. Frank Lartey or Richard Iyaya to chair the elective AGM should the Deputy Chief Scout part take in the elections.
- Jemima Nartey, Eric Otoo and Braimah Mahama to discuss with DCS to confirm his intention as soon as possible.

**Recorded by;**

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**Abraham Nyankpen**  
**Executive Commissioner**